

COMMUNITY CAPACITY BUILDING (CCB) TRAINING
Community Capacity Building Partnership

BOOKING FORM

Note: Please complete one form per person per course (photocopies are acceptable)

All fields MUST be completed!

COURSE DETAILS			
Course Title:		Course Date:	
YOUR DETAILS (PLEASE PRINT CLEARLY)			
Mr / Mrs / Miss / Ms (<i>delete as appropriate</i>)	Forename(s):		Surname:
Home Address:		Postcode:	
Date of Birth: ____/____/____	Home Tel:	Email:	Mobile:
Do you have any special requirements?			
Name of your Organisation/Group:		Your position in this Organisation/Group:	
Is your position paid or voluntary?		How did you hear about this Calendar?	
DATA PROTECTION: I agree that the information provided above may be used for statistical reporting purposes Signed:			

Please Note: This training is offered to anyone who has an interest in, or is already working with a **community group** however priority will be given to those who are working within a **volunteering** capacity.

Confirmation of your place will be sent via email unless otherwise requested. If you do not receive confirmation, this indicates that there are no places available and you will automatically be added to a waiting list for the next course and contacted nearer that time.

If you are a Moray Council employee, please ensure your Line Manager has authorised your participation.

The Partnership is committed to meeting the needs of all learners irrespective of ability or disability. We will take all reasonable steps to ensure that you can benefit from the full range of training that we provide.

Please return the form to: CCB Administration, The Moray Council, NEON, New Elgin Primary School Annexe, Bezack Street, New Elgin, IV30 6DP
Email: debi.ingram@moray.gov.uk
Tel: 01343 559999